



WESTPORT CONNECTICUT

ASSESSOR'S OFFICE
110 Myrtle Avenue, Westport, CT 06880

April 4, 2025

**RE: TOWN WIDE PROPERTY REVALUATION FOR
OCTOBER 1, 2025, GRAND LIST**

DATA MAILER

**Please return to Vision Government Solutions
using the enclosed envelope.**

«Grantee»
«Co_grantees_Name»
«Mailing_Address»
«Mailing_address_2»
«City», «State» «Zip»

Property Location: 123 Any Street

PID: 123

Dear Westport Resident:

The Town of Westport is in the process of revaluing all real estate as required by Connecticut Statute. This revaluation is scheduled to be implemented for the October 1, 2025, grand list.

To ensure the accuracy of the data used in our valuation process, we ask for your cooperation in verifying the information below. **Definitions** for the various terms used in this survey are included on the **back of this form**.

After reviewing this information, if corrections are necessary, please cross out the incorrect information and provide the correct data. **Kindly sign and return this form, with or without changes.** Please return the completed form using the self-addressed stamped envelope.

If you have any questions concerning this questionnaire or the revaluation process, please contact the Assessor's Office at (203) 341-1070.

Thank you for your assistance.

- | | |
|----------------------|--------------------------|
| 1. Style | 11. Finished Basement |
| 2. Roof Cover | 12. Heat Fuel |
| 3. Year Built | 13. Heat Type |
| 4. Exterior Siding | 14. Central Air |
| 5. Interior Flooring | 15. Basement Garage Bays |
| 6. Total Rooms | 16. Attached Garage |
| 7. Bedrooms | 17. Detached Garage |
| 8. Full Baths | 18. Fireplaces |
| 9. Half Baths | 19. Land Area (Ac.) |
| 10. Interior Walls | 20. Building Number |

ADDITIONAL COMMENTS:

Signature: _____ Phone #: _____

E-Mail: _____

DEFINITION OF DATA AND TERMS

- 1. Style** General description of the design of the home (e.g., custom colonial, ranch, split level, cape, etc.)
- 2. Roof Cover:** Predominant type of roof material used on the roof. (asphalt, slate, wood shingle etc.)
- 3. Year Built:** The year the primary portion of the house was constructed.
- 4. Exterior Siding:** Predominant type of siding on exterior walls (wood, brick, vinyl, etc.)
- 5. Interior Flooring:** Predominant floor covering materials for finished areas.
- 6. Total Rooms:** This total should not include bathrooms, laundry, mud rooms, foyers or unfinished basement rooms. Rooms are distinct areas usually enclosed (sometimes partially) by walls, floors and ceiling.
- 7. Bedrooms:** Those rooms that are designed as bedrooms with at least one window. For homes built after 1950, bedrooms should include direct access to a common hallway and a closet.
- 8. Full Baths:** Bathrooms/suite with at least one sink, one toilet, and one tub or shower
- 9. Half Bath:** Bathrooms with only two fixtures (usually a sink and toilet)
- 10. Interior Walls:** Predominant wall covering material for finished areas.
- 11. Finished Basement:** A basement is considered finished if any combination of three of the following four items exists: finished walls, flooring, ceiling or heat. Living space located on the first level of raised ranches and split levels is usually considered basement finish.

Indicate Yes, No, Partial (Partial is a combination of unfinished basement and finished basement, not including basement garages.)
- 12. Heating Fuel:** Typical choices include gas, oil, electric, geothermal, solar, etc.
- 13. Heating Type:** References the primary central heating source for the building (ie. Forced air, hot water, hydro air etc.)
- 14. Central Air:** Indicate Yes or No
- 15. Basement Garage:** Indicate # of Cars
- 16. Attached Garage:** Indicate Yes or No
- 17. Detached Garage:** Indicate Yes or No
- 18. Fireplaces:** Indicates the number of fireplace openings
- 19. Land Area:** Total acreage of this parcel
- 20. Building Number:** This number will coincide with the number of buildings on the parcel

OPTIONAL - Interior Inspection appointment scheduling instructions:

When scheduling, please keep in mind that an interior inspection will not be conducted unless a person 18 years or older is present. Although the interior inspection takes only a few minutes, you will be given a one (1) hour time slot. Please ensure that someone will be available at the property for the entire time allotted.

- 1.) You may go to www.vgsi.com/schedules and schedule an appointment yourself. Click on your municipality, and select the appointment type. You will then be asked to choose the date and time for the inspection. Please have a copy of this letter with the **PID number (front of this form, below "Property Location")** when you book your appointment online. It is recommended that you call Vision (1-888-844-4300) to set up the appointments if you have more than one property to be inspected. **OR**
- 2.) You may contact Vision by phone within the next 5 days in order to set up an appointment for an inspection.

Appointments may be made by calling Vision Government Solutions at 1-888-844-4300 between the hours of 9:00 AM and 4:00 PM Monday-Friday.

The data collectors will carry photo identification from Vision, and a letter from the Assessor's Office. If you have questions as to the identity of a data collector, call the **Westport Police Department at (203) 341-6000, or the Town of Westport Assessor's Office (203) 341-1070** for further confirmation. Each data collector has personal and vehicle information registered with the Westport Police Department. If you have other questions, please email **Vision Government Solutions, Westport 2025 Revaluation, mailbox1@vgsi.com**. It is always recommended that homeowners request identification before granting anyone permission to enter their home.