

Operations Manager

The Operations Manager role is a tremendous opportunity to join a vibrant tech company that is growing 20%+ per year. The Operations Manager will play a foundational role in building an organization, professionalizing operations, and developing a scalable organization for growth. Vision is a place where careers are growing rapidly, and we are looking for people who want to invest in their own careers to drive the company's growth.

The Vision Operations Manager will work across departments within Vision to build, enhance, and maintain business processes that drive operational improvement. Reporting to the Director of Operations, the Operations Manager will have a broad set of responsibilities, including ensuring the company hits its revenue goals and margin targets through operational improvements. These operation improvements will focus in the following areas: increasing reliability, ensuring on-time delivery, reducing rework, increasing speed, and improving profitability. The Operations Manager will work closely with team stakeholders to identify and execute high value processes, convincing others of their value to ensure proper usage. Additionally, the Operations Manager will lead critical internal initiatives, defined in collaboration with the executive team. This includes setting ambitious but achievable deadlines for company projects and coordinating across organizational lines to ensure projects are delivered on time.

Responsibilities:

- Work with the Director of Operations to establish, build, enhance, and maintain processes that increase efficiency and predictability.
- Identify, propose, and execute against operational initiatives that deliver increased speed, greater OTD, less rework, and increased customer satisfaction and/or profitability.
- Work directly with teams to ensure adherence to processes, and that data accurately reflects team bandwidth and work projections.
- Manage internal projects across multiple teams, setting achievable deadlines and delivering results on-time or ahead of schedule.

The ideal candidate will have the following skills, characteristics and / or experience:

- Exceptional data analysis skills, with a demonstrated expertise in Microsoft Office Suite, specifically Excel.
- A track record of establishing processes to solve organizational problems.
- Strong interpersonal and communication skills; the ability to lead without authority and convince others of the value of a process.
- A proclivity to meet challenges head on; energized by problems and finding solutions.

- A strong desire to work at a dynamic, growing company, with tremendous opportunity for those who succeed.
- A demonstrated desire to move fast, grow quickly, and win while building strong internal relationships focused on collaboration.
- Experience with Salesforce and JIRA preferred.
- 2-3 years experience in a related role, with a focus in data analysis, preferred

About Vision Government Solutions:

Vision Government Solutions is a leading government technology firm providing cutting-edge software to the public sector throughout the United States. Today, more than 430 communities are part of the Vision family. We have earned our reputation for innovation by establishing longterm relationships, delivering the fastest software & services projects, and providing software products that are leading the digital future of assessing. Vision Government Solutions is owned by Rubicon Technology Partners, an operationally focused private equity firm. Learn more at www.vgsi.com

Company Benefits:

- 401(k) plan with employer match
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

Vision Government Solutions, Inc. is an Equal Opportunity Employer.